



CPRS District II Mission

"To provide District II members and professionals a vehicle of recognition, support, education, and development for services and activities within the District."

**District II/Hall of Honor Committee Meeting
Swanston Community Center
2350 Northrop Avenue
Sacramento, Ca 95825**

AGENDA

**Wednesday 5/21/2009
10am-11:30am**

1. Introductions
2. Recap of Banquet Finances for Hall of Honor Program if Available
3. Fundraising for 2010 HOH Award Program – Set Goals
4. New Category and Criteria Review including the executive committee organization
 - *Subcommittee report (Bob Overstreet, Judy Quattrin & Dick Conzelmann and Pat Fenwick) please see additional attachment re: Quality of Life*
5. Draft of Award Program Brochure/Application to Dist. II
6. Assignment of Tasks for 2010
7. Next Meeting

Timeline for the 2010 Hall of Honor Program

April

- Set up Bi-Monthly Meetings
- Monthly - Attend Monthly District II Awards Meetings
- Review of New Criteria (group category)

May

- Assign Tasks
- Set fundraising goals for event
- Info for draft of Brochure/Application to District II- submit new material to Pam Allen for production of 2010 Hall of Honor Awards Nomination Brochure
- Hall of Honor Link in the District II Digest to be updated with current story boards – Pam Allen

June/July

- Review Draft Brochure
- Print Brochures

August

- Mail out Brochure
- Call for Projects

September

- Develop Selection Committee
- Review and Email Applications

October

- Send out Award Letters

November-January

- Prepare/Mail out Invitation
- PSA and media
- Power point
- Speakers confirmed
- Info for Program
- Display Boards