



**California Park and Recreation Society
District 2 Hall of Honor Committee**

Minutes

October 18, 2016 - 1:00 pm

Hagan Community Park

Cordova Recreation and Park District

297 Chase Drive, Rancho Cordova, CA 95670

1. **Welcome and Introductions.** Committee Chair Sandi Kukkola called the meeting to order at 1:00 pm. Also present were members Terry Jewel, Judy Quattrin, Bob Overstreet, Barry Trute Charlie Willard, Heather Schelske, Barbara Wackford, and Debby Walker. Absent members included Kelly Gonzalez, Mike Shellito, Harry Halverstadt, Whitney Kahn and Wayne Lowery. Heather Everett (Graduate Student (Recreation Therapy), CSUS, Department of Recreation, Parks and Tourism Administration) was also in attendance.
2. **Approval of Minutes.** Members reviewed the Hall of Honor Committee minutes of September 20, 2016 with minor formatting and spelling corrections.

Motion No. 1: It was moved, seconded, and adopted to approve the Committee minutes of September 20, 2016 as corrected.

Resignation. HOH Committee member Harry Halverstadt has resigned from the Committee effective immediately. Harry's service to the HoH Committee was duly noted and appreciated.

3. **Additions to the Agenda.** Bob asked that a discussion of HoH Committee donations be added to the agenda.
4. **Review Timeline.** Heather S. noted that she mentioned the HoH Committee's desire to meet with the District 2 Board and that they are receptive to our involvement.

Minor changes were made to the timeline.

5. **Recruitment of New Committee Members.** Mike Shellito was on vacation in Kaua'i but expects to be present and the November meeting. A discussion followed where Committee members updated their progress in contacting prospective HoH Committee members (These names have been purposely abstained from inclusion in the minutes). The Committee discussed other individuals that might be interested in serving on the HoH Committee. Bob commented that the Committee needs to be careful who we ask to serve.

Committee members must be interested in moving the HoH goal forward. Targets for the HoH Committee should be the same as the targets for the Advisory Board. Bob suggested that prospective members be asked if they:

- a. Are willing to work on this Committee
- b. Are willing to sponsor the Hall of Honor
- c. Represent the targets needed for the Advisory Board

Judy offered to organize a meeting with the CSUS staff for lunch to discuss the HoH and the Advisory Board.

6. **Job Descriptions.** The new HoH Committee job descriptions have been approved and Barry will update the District 2 website.

7. **Sub Committee Reports:**

- a. **Nominations Sub-committee.** Barbara expressed the need to set up a sub-committee to discuss the three applications that were received. Barbara thought that all three applications met the basic criteria. Sub-committee members are Barbara, Terry, Sandi, Debby and any others that are available to help. This sub-committee plans to meet on October 27, 2016 at 1 p.m. to score the applications prior to presenting them to the entire Committee. Charlie thought maybe we should try to limit the size of the application to streamline the process. The Committee felt that we want all possible information for historical/archival purposes.

- b. **History/Archival Sub-committee.** Judy asked everyone to introduce themselves for Heather E's benefit. Heather E. then introduced herself to the Committee. Heather E. wants to build her thesis/project around her work with the HoH Committee. Her goal is to either gather the data or organize it. Heather E. felt that museums and libraries will need to know what data we have to decide how it should be presented.

- c. **D2 Board Liaison/Banquet Sub-committee.** Heather S. met at Sierra College before this meeting. This included a type of 'speed-dating' variation of format to outreach students. The D2 Board will soon travel to CSU, Chico to continue the student outreach. Heather S. noted that she is trying to develop a contact at CSU, Sacramento to further this effort. Heather S. noted several upcoming events on the D2 schedule including a Lunch and Learn.

8. **Ad Hoc Sub-committee Reports**

- a. **Online Survey Monkey.** Barry noted that the survey is still in beta form and needs continued feedback.

- b. **Hall of Honor Organizational Structure.** The Committee discussed the need to invite former members of the HoH Committee to serve on the Advisory Board. The HoH Committee Chair should send a letter to former HoH Committee members inviting them to participate. For sensitive reasons, each case should be approached individually.
- c. **HoH website link to the CSUS Website. 1.** Barry is still working with Geraldine at CSUS to get a web page created that provides HoH information and a link to the HoH website. He hopes to have the web page in place by the November HoH Committee meeting.

9. Additions to Agenda.

Committee Donations. The Committee discussed options for the amount of donations, where they should be kept and how they should be used. This topic is still in its infancy.

10. Identification of items for the November 15, 2016 Agenda. Sandi directed the Committee to forward any additions to the Agenda to Wayne since he will be chairing the November meeting.

11. Adjournment and Next Meeting. Meeting was adjourned at 2:51 pm. Next meeting is November 15, 2016 at 12:30 pm at Cordova Recreation and Park District. The Archive Sub-committee will meet at 10:30 a.m. and the Nominations Sub-committee will meet at 11:30 a.m. to review the applications.

Because of the need to address all HoH Committee business and traffic issues related to the excuse of Cordova High School students, future meetings will begin at 12:00 p.m. with the expectation that it should conclude by 2:00 p.m.

Respectfully submitted,

Barry Trute
Acting Secretary