

**California Park and Recreation Society
District 2 Hall of Honor Committee**

Minutes

March 15, 2016 - 1:00 pm

Hagan Community Park

Cordova Recreation and Park District

297 Chase Drive, Rancho Cordova, CA 95670

Committee Chair Sandi Kukkola called the meeting to order at 1:00 pm. Also present were members Terry Jewel, Whitney Kahn, Wayne Lowery, Judy Quattrin, Barry Trute, and Charlie Willard. Absent members included Kelly Gonzalez, Harry Halverstadt, Bob Overstreet, Ron Suter, Barbara Wackford, and Debby Walker.

Approval of Minutes: Members reviewed the Hall of Honor Committee minutes of January 19, 2016 correcting the discussion about the California Park and Recreation Society District 2 budget for the HOH Committee. Also noted that Patrick Larkin should be listed as absent and Ron Suter voted in opposition to Motion No. 2.

Motion No. 1: It was moved, seconded, and adopted to approve the Committee minutes of January 19, 2016 as corrected.

Dr. Ed Sato. Quattrin reported that former California State University, Sacramento Recreation & Leisure Studies professor Ed Sato, Phd., passed away at age 91 in August 2015. Most of the attending Committee members had attended his classes or received his support as a faculty advisor. The meeting was dedicated to the Memory of Dr. Sato.

Election of Officers. Continued.

2016 CPRS District 2 Awards & Installation Banquet. Kukkola reported that the Hall of Honor costs for this year's awards was \$1,593 plus an additional estimated for brochures. Final cost should be around \$1,900.

\$ 514.67	Awards
521.38	Story boards
270.66	Rings
<u>286.52</u>	Invitations
\$1,593.23	Total

The J.R. Needy fund has a balance of \$920.

The Committee acknowledged that CPRS District 2 will only fund \$1,500 annually for the Hall Of Honor Awards program so it may be necessary to only offer two rather than three awards in future years if additional funds are not raised. Kahn explained that the CPRS District 2 Board will take the Hall of Honor costs from the

J.R. Needy fund first before using the \$1,500 budgeted. This will zero out the current J.R. Needy fund.

Timeline. No comments.

Resignations. HOH Committee members Robert Goss and Patrick Larkin have resigned from the Committee. New members will be sought between April and June this year. Walker suggested that the Committee consider asking Mac Kaiser (CPRS District 5) to join. He was very active in CPRS District 2, knows the area, and could take the Hall of Honor process to implement in CPRS District 5. He currently live sin Brentwood.

Subcommittee Chairs. Continued. Kahn offered to serve on the Installation Banquet committee for next year.

Job Descriptions. Kukkola encouraged members to review the job descriptions so they can be finalized.

Online Survey Monkey. Anyone who has not tried taking the survey put together by Barry Trute should do so right away so it can be finalized. This is critical in order to standardize the data on individuals. Kahn suggested using Google Forms rather than Survey Monkey so committee members can have access. The Committee could also use Google Forms for Committee records as well as oral interview transcripts.

Logo. Two draft versions of the logo were reviewed at the last Committee meeting.

New Members. The Membership Sub-Committee needs a new chair. New members should be recruited based on sills needed by HOH. The HOH Committee should review the current recruitment process and update as needed.

Sub Committee Reports:

Nominations/Selection. Barbara Wackford will replace Kelley González as chair.

History Archives. Judy Quattrin updated members. Wackford offered to conduct the next interview with Fred Brooks. Those interviewed requested of the DVD when done. There are three more interviews to be scheduled shortly.

A faculty member of the Sacramento State University Archival project is very interested in helping out. However, they are extremely busy and the Committee may need to find another partner (Suggestions: Sacramento Library, California Parks, CSUS Library, California State Library, U.C. Davis library?). Would Wikipedia be a resource?

Finance Report. Willard offered to replace Barry Trute as Finance Chair. He will need to coordinate with Angela, CPRS District 2 Treasurer.

CPRS District 2 Banquet. Kahn shared the results from this year's banquet survey. It was suggested that this report would be a good discussion item for the April HOH Committee meeting. Next year's banquet is scheduled for February 15, 2017.

Adjournment and Next Meeting

Meeting was adjourned at 2:40 pm. Next meeting is April 19, 2016 at 1:00 pm at Cordova Recreation and Park District. The Archive Committee will meet at 11:30am.

Respectfully submitted,

Wayne Lowery
Secretary

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