

**California Park and Recreation Society
District 2 Hall of Honor Committee**

MINUTES

April 19, 2016

Hagan Community Park

Cordova Recreation and Park District

297 Chase Drive, Rancho Cordova, CA 95670

Committee Chair Sandi Kukkola called the meeting to order at 1:04 pm. Also present were members, Whitney Kahn, Wayne Lowery, Bob Overstreet, Judy Quattrin, Barbara Wackford, and Charlie Willard. Absent members included Kelly Gonzalez, Harry Halverstadt, Terry Jewell, Ron Suter, Barry Trute, and Debby Walker.

Approval of Minutes. Members reviewed and approved by general consent the Hall of Honor Committee minutes of March 15, 2016 correcting the correcting the members present/absent.

Agenda. Overstreet requested the addition of the HOH organizational structure be added to the agenda.

Time Line. No changes since the February meeting discussion of the Time Line. The Committee returned to the discussion on issues from the March 2016 meeting.

Sub-Committee Chairs. Kukkola reviewed the final placement of sub committee chairs for 2016-17 and thanked volunteers for their support.

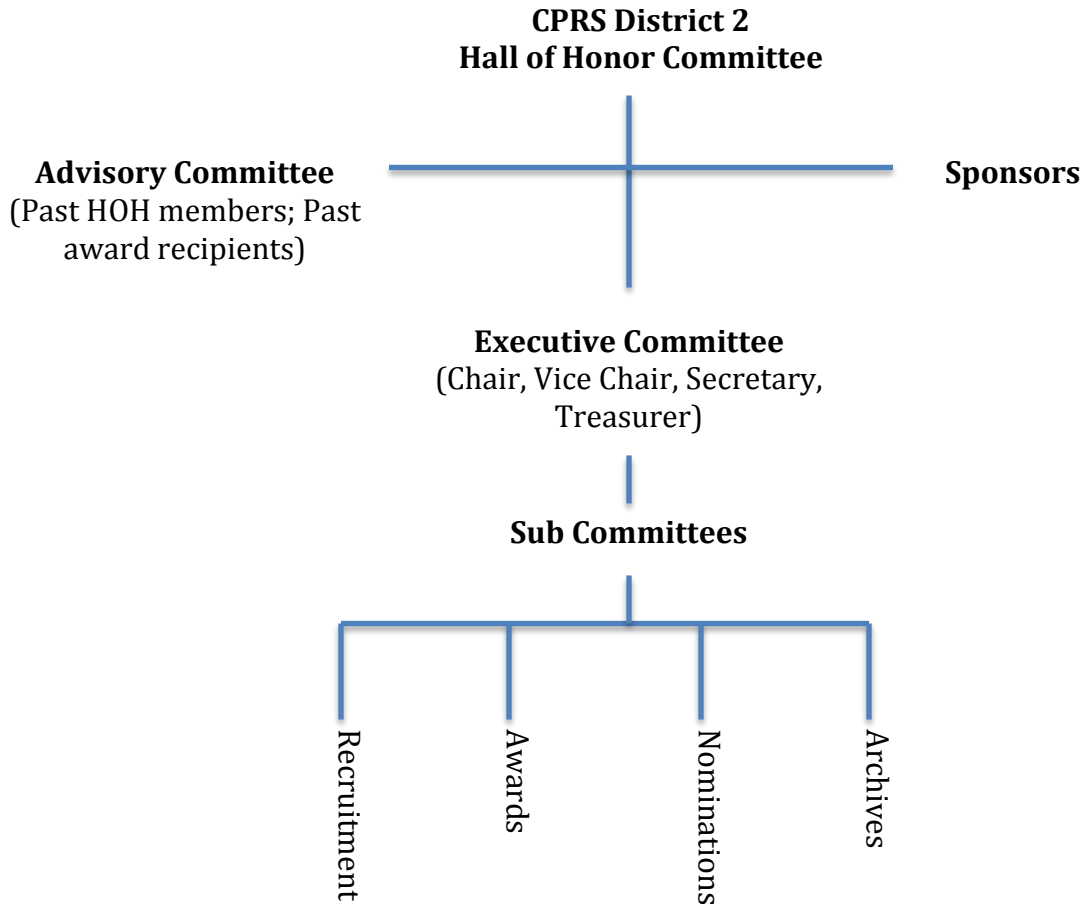
- Judy Quattrin, Archival
- Barry Trute, Public Relations
- Barbara Wackford, Nominations

Expense Payment Procedures. Kahn reported that the CPRS District 2 Secretary was on maternity leaves, therefore, any requests for expense reimbursement should be sent to Kahn.

Organizational Chart. Overstreet outlined an expanded organizational structure that provide opportunity for outside organizations to become Hall of Honor sponsors in addition to the current sponsorship provided by CPRS District 2.

- **Advisory Committee.** An Advisory Committee would include past award recipients, key individuals from other sectors, and past HOH Committee members. They would only met once or twice a year plus the Annual Awards Banquet.
- **Awards Ceremony.** HOH should consider a separate awards ceremony rather than tie into the CPRS District 2 Awards & Installation Banquet. The current banquet is better tied to the participation of park and recreational professionals

rather than members of the general public. It would require additional costs and work for the HOH members. A presentation would still be made at the CPRS District 2 Awards & Installation banquet as well as to HOH sponsors.



Overstreet, Willard, and Lowery will meet to further discuss how the restructuring could move forward. Kukkola will notify past HOH members and award recipients of plans to set up an Advisory Committee and ask park and recreation agencies to send a representative. The HOH Committee needs to identify VIP candidates.

HOH Records. As the Hall of Honor program developed, written records of minutes, correspondences, planning documents, etc., were passed from chair to chair. As a result many of the records are currently misplaced. Kukkola will start by contacting Lisa Rudluff who served as CPRS District 2 president in 2005 for information.

HOH Committee Member Nominations. Wackford has prepared a questionnaire to mail and suggested that member candidates be discussed at the May 2016 HOH meeting. She suggested that the Letter of Interest be mandatory instead of optional.

Motion No. 1 **It was moved, seconded, and approved that the Letter of Interest be mandatory. The Chair will assign members to follow up with those submitting a Letter of Interest who will recommend to the Hall of Honor Committee needs to assist with the nominations.**

Archive Sub Committee Report. Quattrin on the Archive Sub Committee meeting held immediately prior to today's HOH Committee meeting.

- **CSUS.** Judy reported that Dr. Lisa Jorgenson Esteria has agreed to be the CSUs facilitator between the University and HOH. She received official support from the Dept. Chair, Greg Shaw and will include a link on the Department website. As a concept, this may expand to other universities throughout the state. Barry should contact either Maggie or Geraldine who handle the department's website.
- The CSUS Library has placed the HOH's request to store the archives on hold pending the recruitment of the new dean. They will consider our proposal at a later date.
- **Interviews.** Fred Brooks, Pat Fenwick, and Jerry Hughes are next candidates for interviews.

It was recommended that Barry Trute represent the HOH Committee to work with California State University, Sacramento on the website.

Other Business. Overstreet suggested that the HOH Committee provide an orientation to the new CPRS District 2 board members. Brandy Kunakey, Orangevale Recreation and Park District is the new CPRS District 2 president.

Adjournment and Next Meeting

Meeting was adjourned at 2:47 pm. Next meeting is May 17, 2016 at 1:00 pm at Cordova Recreation and Park District. The Archive Committee will meet at 11:30am.

Respectfully submitted,

Wayne Lowery
Secretary

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