

**California Park and Recreation Society  
District II Hall of Honor Committee**

**Minutes**

**September 15, 2015 - 1:00 pm  
Cordova Recreation and Park District  
Hagan Community Park  
2197 Chase Drive, Rancho Cordova, CA 95670**

Chair, Barry Trute called the meeting to order at 1:07 pm

Roll call: Ron Suter, Judy Quattrin, Wayne Lowery, Robert Goss, Charlie Willard, Terry Jewel, Bob Overstreet and Sandi Kukkola were present. Debby Walker, Patrick Larkin and Kelly Gonzalez notified Barry Trute that they were unable to attend the meeting.

**#1 Welcome and Introductions**

**#2 Approval of the August 18, 2015 Minutes.**

Robert Goss clarified item #7. He received a donation from Terra Care landscape maintenance company in the amount of \$2,000.

**Motion #1** Terry Jewel moved and Robert Goss seconded the motion to approve the August 18, 2015 minutes with the change to Item #7 noted. Approval was unanimous.

**#3 Additions to the Agenda.**

Item #7 was tabled because Patric Larkin is absent.

**#4 Timeline.**

Need to identify a presenter for the Hall of Honor at the CPRS Awards and Installation Banquet.

Deadline for HOH applications is October 2, 2015

**#5 CSUS Graduate Studen Project - Barry Trute**

- **Collection of individual and agency historical information - Bob Overstreet**
- **Oral History on William Pond**

Judy Quattrin has oral interviews that were conducted by two graduate students in 2002. They are available on and/or written transcripts. (Bill Pond, Dick Counselman)

Professor Kath Pinch of CSUS will coordinate the archival project and communicate between the graduate student and Judy who will report back to the committee.

Barbara Wackford suggested that some inductees are getting older and it would be best to interview them as soon as possible. She asked if standard questions were asked during previous interviews.

It was suggested that other CSUS departments may be interested in the archival project.

Wayne Lowery agreed to have the hard copies scanned and will find a source to transfer the cassette tapes to digital format by the next meeting.

Judy will follow up with Kath Pinch at CSUS.

### **#6 Long Term Business Plan**

Bob Overstreet reported that he discovered a pretty comprehensive Business Plan on line that would serve the Hall of Honor well. He recommended that the committee spend a little money to purchase the plan. He also suggested that writing the business plan could be a graduate student's master thesis. The student could be in public administration or business. Judy Quattrin will talk to Kath Pinch at CSUS.

### **#7 CPRS Foundation Update - Patrick Larkin**

Patrick was not at the meeting. Sandi Kukkola will call the president of the Foundation to get additional information to include in the request for the foundation to hold the HOH funds.

### **#8 Succession Planning - Ron Suter Election of new Officers**

**Motion # 2** Judy Quattrin nominated Sandi Kukkola for chair. Robert Goss seconded the motion. Approval was unanimous.

Sandi said she would chair the committee if she has support from other committee members. Bob asked Sandi and all committee members if they have time to commit to the Hall of Honor to make the committee successful. Some committee members will be fading out in the future and it is essential for the success of the Hall of Honor for all committee members to be committed and play an active role on the committee.

Due to the amount of discussion needed to finish the meeting Robert Goss moved and Judy Quattrin seconded the motion to extend the meeting by 30 minutes to 3:00 pm.

Finance Officer needs to have access to vendors and businesses who can provide funding for the committee.

**Motion #3** Judy Quattrin nominated Robert Goss for Finance Officer. Robert declined due to lack of time. He will continue on the committee but will likely need to resign in the near future. He thanked Judy for the nomination.

**Motion #4** Ron Suter nominated Bob Overstreet. Bob declined. His interest is in solidifying the committee. He feels members of this committee need to be connected.

**Motion #5** Ron Suter nominated Wayne Lowery for Finance Officer. Judy Quattrin seconded the motion. Approval was unanimous.

**Motion #6** Sandi Kukkola nominated Barry Trute as secretary. Barbara Wackford seconded the nomination. Approval was unanimous.

**#9 Emeritus members - policy development**

Ron Suter offered to continue to chair the Succession Planning subcommittee.

**#10 New member orientation development.**

Bob Overstreet, Judy Quattrin, Terry Jewel, and Barbara Wackford will develop and conduct new member orientation.

**#11 Creation of subcommittee to review and adjust job descriptions for members of the HOH Committee**

Bob Overstreet will chair a subcommittee to review and adjust job descriptions for members of the HOH committee including officers and subcommittee chairs.

**#12 The meeting was adjourned at 2:05 pm.**

The next meeting is scheduled for October 20, 2015 beginning at 1:00 pm at Hagan Community Park in Rancho Cordova.