

**Hall of Honor Committee
CPRS District 2**

MINUTES for January 8, 2013

West Sacramento Community Center
1075 West Capitol Ave.
West Sacramento

1. The meeting was called to order by Chair Jewell at 1:30 PM.
Committee members present: Barry Trute, Jerry Fox, Harry Halverstadt, Judy Quattrin, Dick Conzelmann, Barbara Wackford, Debby Walker, Jennifer Davis, Kelly Gonzales, Terry Jewell, Bob Overstreet
2. The Minutes of December 11, 2012, were approved as mailed. (MSU) Conzelmann, Trute.
3. The Agenda was approved as mailed.
4. An updated Program Timeline was submitted by Jewell. Key issues for discussion were referred to Item 6.
5. HOH WEB Page - Trute again requested that Committee members provide pictures and bios.
6. Banquet planning for February 22, 2013
 - Jewell advised the Committee that contacts have been made with all the inductees and he is sending formal notifications.
 - A recommended Awards Banquet timeline was presented by ???. It was agreed that introductions of inductees should be kept at under 5 minutes each. Scripts are due.
 - Gonzales reviewed the invitations and they were accepted by the Committee.
 - The Power Point presentations are under development.
 - Davis is interviewing caterers.
 - Promotions –Quattrin reported that media releases were out. D.2 has also distributed information to members.
 - Video Taping of Awards – Barry Trute (Trute will coordinate the video recording of the HOH Ceremony)
 - Awards –Dubchansky has ordered production of the ring for presentation to Pat Fenwick
 - Plaque/Certificates –Walker reported that Inductee Plaque and Certificate material has been ordered and she will proceed after the Story Boards are prepared. It was agreed that Certificates for

nomination collaborative organizations would be up to nomination sponsors to distribute.

- Key Note Speaker –Walker will confirm with the keynote speaker, Dr. Olivia Kasirye, that her speech would be for no more than 15 minutes.
 - Budget/Fund Raising – Fox indicated the need to increase the budget and fund raising by the cost of a ring and plaque (@\$500). He confirmed that the J.R. Needy Foundation Grant of \$1000 was good for 2 more years. Pichly requested that members bring their silent auction gifts to the event.
 - Fox will check on a wine donation and Walker will check on wine glasses.
 - Wackford will pick up the Story Boards and easels at CPRS.
7. The Meeting was adjourned at 2:45 PM. Next Meeting: Feb. 12, 2013, 1:30 PM, in Folsom. Overstreet will confirm the site.

Bob Overstreet, HOH Secretary