

**Hall of Honor Committee
CPRS District 2**

**Minutes of April 9, 2013
West Sacramento Community Center**

1. Welcome and Introductions – *Chair Jewell called the meeting to order at 1:40 PM. Committee Members present included: Terry Jewell, Judy Quattrin, Jeff Dubchansky, Rjahja Canlas, Jack Harrison, Barbara Wackford, Debby Walker, Bob Overstreet, Tom Hellman (Guest)*
2. Approval of Minutes of February 12, 2013, as mailed: (MSU) Wackford, Dubchansky
3. No Additional Items for Discussion were added to the Agenda
4. Time-line Review and Approval – Terry Jewell
 - Focus of the discussion was on April to June items
 - Wackford stressed the need to outreach to nominators of potential candidates. The informal list of potentials was briefly reviewed.
5. HOH WEB page/scanning update – No report. It was noted that the process is working well.
6. Review of 2013 Banquet:
 - District 2 coordination – Rjahja Canlas was introduced as the District 2 representative and new HOH Committee Vice Chair
 - Invitations – Canlas will confirm with Kelly Gonzales that invitations were sent to all District 2 members. It was suggested that a response card be added to the invitations next year
 - Paid attendance - 95

- Power Point and Presentations – went well, but long. Need to limit presentations was discussed with no real solutions.
- Promotions –Quattrin voiced a desire to better coordinate with D.2. Substantial work went into media contacts.
- Video Taping of Awards –Trute will report next meeting
- Awards –Dubchansky and the Committee reconfirmed the importance of the rings and pendants.
- Plaque/Certificates –Walker indicated that making the nominators responsible for getting certificates to the sponsors was a reasonable policy. It was suggested that we provide the option for additional plaques, certificates and even story boards. Cost recovery was discussed.
- Key Note Speaker – The need for a keynoter was discussed again. Most felt a key note was not necessary, but we should make the decision year by year.
- Budget/Fund Raising – Canlas presented a draft of the D.2 revenue and expenditure report for the 2013 Banquet. The silent auction brought in \$550. It was noted that the J.R. Needy Foundation had \$1650 remaining for 2014 and 2015.
- Wine and Glasses- It was suggested that a No Host bar be provided next year
- Photo Boards and Easels- More easels will be purchased for next year
- Food- good and reasonably priced
- Silent Auction- fewer items this year and @ 50% less revenue. It was suggested that the Auction needs to be promoted more. Add information it to the invitation.

7. Additional Items for Discussion

- Consideration of Robert Goss as a new HOH Committee Member was presented by Overstreet. The Committee strongly supported the proposal and Overstreet will contact Goss.
- Jewell will ask Gonzales to send out the revised Officers and Committees Responsibilities.

8. Next Meeting: May 21, 2013, 1:30 PM, West Sacramento Community Center – *It was agreed that there would be no meeting in June.*

Submitted by Secretary Overstreet, May 21, 2013