

**Hall of Honor Committee
CPRS District 2
Minutes of May 21, 2013
West Sacramento Community Center**

1. Welcome and Introductions – *Chair Jewell called the meeting to order at 1:38 PM. Committee Members present included: Terry Jewell, Jack Harrison, Barbara Wackford, Jerry Fox, Kelly Gonzalez, Harry Halverstadt, Robert Goss, Bob Overstreet.*
2. Approval of Minutes of April 9, 2013, as mailed: (MSU) Wackford, Fox
3. No Additional Items were added to the Agenda. Item 8 was deleted from the Agenda.
4. Jewell presented the 2013-14 Time-line, which was approved by consensus.
 - Focus of the discussion was on outreach to nominators of potential candidates. Wackford indicated that October 4, 2013, was the deadline for nomination applications.
 - Review and modification of Award category criteria was added to the November Timeline
5. Wackford indicated that Letters of Intent from potential nominators was an important, though not mandatory, step in the process. Letters are being asked for by June. So far none have been received. Several Members asked for an electronic version of the Application Packet. Jewell will contact Canlas and confirm that D.2 has sent the Packet to all D.2 Members.
6. There was no report on the HOH WEB Page/Scanning process.
7. Review of the 2013 Banquet Budget will be presented by Canlas at the next meeting.

8. Election of 2013-14 HOH Committee Officers was discussed. Current Officers were requested to serve one more year. Jewell was elected Chair, Overstreet was elected Secretary, Canlas, as past President of D.2, was elected Vice Chair, Fox was elected Financial Officer. A succession plan for officers and members was briefly discussed.

9. Next Meeting: June 18, 2013, 1:30 PM, West Sacramento Community Center – It was agreed that there would be no meeting in July. It was also agreed that the Committee would meet the third Tuesday of each month, as needed, starting in August.

Submitted by Secretary Overstreet, May 21, 2013